



Area III  
 427 Illinois  
 PO Box 133  
 Sidney, NE. 69361  
 (308)-254-6270

Building Relationships, Reaching Potentials

## APPLICANT DISCLOSURE AFFIDAVIT

(Please read carefully)

The State of Nebraska requires that our agency screen prospective employees and volunteers to evaluate whether an applicant might pose a risk of harm to the children, youth and vulnerable adults s/he serves. This disclosure is required to be completed by applicants for positions, in order to be considered. Any falsification, misrepresentation, or incompleteness in this disclosure alone is grounds for disqualification or termination.

EMPLOYEE: [Click or tap here to enter text.](#)

Please print complete name

POSITION: [Click or tap here to enter text.](#)

Anyone hired who will be working directly with individuals in services is subject to criminal background checks as well as checks with the Health and Human Services' Central Registry. OHO will not allow those employees found to be convicted of the following crimes to work alone with individuals served by the agency.

The undersigned employee affirms that I HAVE NOT at ANY TIME (whether as an adult or juvenile) been convicted of:

**(Check for all items for which you **HAVE NOT** been convicted.)**

OHD will not allow those employees when charged pending disposition or convicted of the following crimes to work alone with individuals served by the agency:

***The following are a Permanent exclusion, regardless of classification:***

1.  Homicide or manslaughter
2.  Child pornography
3.  Human trafficking, sex trafficking, or labor trafficking
4.  Neglect, physical abuse, or sexual abuse
5.  Rape or sexual assault

***The following are a 5-year exclusion from date of conviction, regardless of classification:  
 Permanent exclusion, regardless of classification***

6.  Medicaid fraud, waste, or abuse crimes\*
7.  Abuse, neglect or exploitation related crimes against Medicaid participant\*

***The Following are exclusions: Felony: 5-year exclusion from date of conviction  
 Misdemeanor: 3-year exclusion from date of conviction:***

8.  Assault, domestic violence, or terroristic threats

- 9.  Destruction of property
- 10.  Fraud
- 11.  Controlled substance/drug use, possession or distribution related crime\*
- 12.  Prostitution
- 13.  Solicitation of prostitution
- 14.  Robbery, burglary, or any manner of theft
- 15.  Weapons charges

***The following are a 5-year exclusion from date of most recent conviction for Transportation and PAS providers providing transportation. Driving for the agency will not be allowed in any capacity while a pending conviction is present.***

- 16.  Driving Under the Influence: two of any combination of DUI charges pending or convictions

***3 year exclusion from date of most recent conviction***

***5 year exclusion from date of most recent conviction for Transportation and PAS providers providing transportation***

***Duration of protective order***

- 17.  Currently the respondent of a protection order
- 18.  Active warrant

\*Two offenses= 10 year exclusion; three or more offenses= Permanent exclusion

Other pending charges and convictions will be considered and weighted to similar offenses included in this list. Generally speaking this includes charges and/or convictions which, if repeated, could injure or harm a participant or provider program.

Explanations:

(Please explain for any of the unchecked items, above. If none, write "none." )

**Description**  
Click or tap here to enter text.  
Click or tap here to enter text.  
Click or tap here to enter text.

**Dates**  
Click or tap to enter a date.  
Click or tap to enter a date.  
Click or tap to enter a date.

The above statements are true and complete to the best of my knowledge.

Click or tap here to enter text.

Employee's signature

Click or tap to enter a date.

Date